

**U.S. DEPARTMENT OF ENERGY
Facilities Information Management System (FIMS)
REQUEST FOR CHANGE*
Chg. Req. # 04-05**

REQUESTER NAME: ANDREW DURAN

DATE: 9/7/ 2004 REV 1

TELEPHONE: 202-586-4548

FAX: 202-586-4500

EMAIL:

ANDREW.DURAN@HQ.DOE.GOV

**AFFILIATION (CK
ONE):**

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DOE

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OTHER
FED

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CONTRACTOR NAME:

PROPOSED CHANGES:

A) MODIFY FIMS SO THAT THE EXCESS YEAR AND EXCESS INDICATOR SO THAT THEY CAN FUNCTION INDEPENDENTLY AS ELEMENTS TO IDENTIFY ACTUAL AND PLANNED EXCESS. **MODIFY THE DEFINITION OF THE EXCESS YEAR** IN ORDER SO THAT IT IDENTIFIES THE PLANNED EXCESS YEAR CONSISTENT WITH THE TYSP AND THE DISPOSITION BASELINE.

B) CHANGE THE DEFINITION OF THE EXCESS INDICATOR SO THAT CHECKING IT MEANS THAT THE ASSET (LAND, BUILDING, OSF OR REAL PROPERTY TRAILER) HAS BEEN DECLARED EXCESS BY THE HQ PROGRAM WITH CUSTODY, SCREENED FOR REUSE AT THE SITE (AND WITH ME-90 IF IT HAS REMAINING USEFUL LIFE), AND THAT THE PREPARATION OF THE SF-118 HAS BEGUN. THE SF-118 IS THE FORMAL DECLARATION OF EXCESS TO GSA. IT IS REQUIRED UNDER 41 CFR 102. REQUIREMENTS INCLUDE: MCKINNEY ACT SCREENING, NHPA SECTION 106 REVIEWS, AND ABOUT 20 OTHER FEDERAL REQUIREMENTS THAT NEED TO BE MET FOR THE PROPER DISPOSAL OFFEDERAL PROPERTY.

THESE CHANGES WILL: 1. IMPROVE QUALITY AND ACCURACY OF THE EXCESS ASSET DATA, 2. CLARIFY AND MINIMIZE REPORTING OF CURRENT AND PLANNED EXCESS ASSETS, 3. MAKE THE ELEMENT MORE PERTINENT TO CURRENT HQ ANALYSIS AND DEPARTMENTAL REPORTING OF EXCESS PROPERTY.

JUSTIFICATION: CHANGE WILL HELP IN IMPLEMENTING SEVERAL REQUIREMENTS IN DOE O 430.1B REAL PROPERTY ASSET MANAGEMENT OF 9-23-2003. THIS ORDER REQUIRES THE HQ PROGRAM WITH CONTROL AND CUSTODY OF AN ASSET TO DECLARE IT EXCESS; FOR ME-90 TO SCREEN ANY PROPERTY WITH REMAINING USEFUL LIFE, AND COMPLETE NECESSARY REQUIREMENTS UNDER 41 CFR 102 FOR DISPOSAL OF FEDERAL ASSETS.

CURRENTLY THE EXCESS INDICATOR HAS TO BE CHECKED BEFORE AN EXCESS YEAR CAN BE IDENTIFIED. PROPER INTERPERTATION OF THE MEANING OF THESE TWO DATA ELEMENTS AT THE SITE AND IN PROGRAMS IS PROBLEMATIC. THERE IS CONFUSION REGARDING WHETHER A BUILDING/OSF/TRAILER IS EXCESS NOW, OR IF IT IS TO BE EXCESS IN THE FUTURE, OR IF IT HAS EVEN BEGUN TO PREPARE NECESSARY PAPERWORK. HQ PROGRAMS THAT ARE BUDGETING FOR THE ELIMINATION OF THESE EXCESS ASSETS CANNOT CLEARLY IDENTIFY THOSE ASSETS THAT ARE PLANNED TO BECOME EXCESS FROM THOSE THAT HAVE BEGUN PREPARATION OF THEIR SF-118. SOME

***USE THIS FORM TO REQUEST A CHANGE TO FIMS' DATA BASE PROGRAM, POLICY, PROCEDURE OR DOCUMENTATION.**

MAIL COMPLETED FORM TO:

BILL TEER
BECHTEL JACOBS – EAST TENNESSEE TECHNOLOGY PARK
P.O. Box 4699, K1007, MS7054
HIGHWAY 58 AT BLAIR RD
OAK RIDGE, TN 37831-7054 (865) 576-0102 FAX (865) 241-9390

OR DOWNLOAD FORM FROM:

FIMS WEB PAGE: <http://fims.hr.doe.gov>
COMPLETE FORM AND E-MAIL TO: wwt@bechteljacobs.org

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SITES ARE RELUCTANT TO IDENTIFY POTENTIALLY EXCESS BUILDINGS BECAUSE IF NOT PROPERLY INTERPERTED MAY LEAD TO A PREMATURE END TO REPORTING DEFERRED MAINTENANCE.

PROPOSED DEFINITIONS:

Excess: This indicator field is to be checked and preparation of the SF-118 is to begin after the actions the following actions have been completed: 1) DOE HQ program with control and custody of the property has declared it to be excess to its needs, 2) the site has screened its reuse with other DOE programs at the site, 3) the property has been identified to the local Community reuse Organization or reported to interested parties per 10 CFR 770, and 4) IF no one at the site has a mission need, and it has remaining useful life, it has been reported to ME-90 for screening with other DOE HQ programs. The actual excess year will be determined to be the date when the excess indicator is checked.

Planned Excess Year: The year in which the current approved TYSP for the Site has identified the property as being planned for excess.

Remaining useful life (for ME-90 screening purposes): Those buildings not more than 25 years old for buildings based on normal expected economic life (usable life before major recapitalization/repair starts to be needed), in good condition (FCI of around 5%) based on a recent condition inspection (within last 3 years) and be recommendation for reuse by a DOE site real property manager.

TRANSITION ISSUES: PROPERTY WHICH NOW HAS COMPLETED AN SF-118 WOULD NEED TO ENSURE THAT THEY HAVE CHECKED THE EXCESS INDICATOR. ROCKY FLATS, MOUND, FERNALD, ASHTABULA, WOULD NOT NEED TO MODIFY THEIR FIELDS. ALL OTHER PROPERTY WOULD NEED TO BE VALIDATED TO ENSURE THAT THE DATA REFLECTS THE SITE TYSP/ DISPOSITION BASELINES.

THE DEFERRED MAINTENANCE CALL WOULD ALSO NEED TO BE REVISED TO REFLECT THIS CHANGE IF IT IS APPROVED BY THE FDDC.

PLEASE DO NOT TYPE BELOW THIS LINE

REMARKS (REVIEWERS, PLEASE ADD YOUR SIGNATURE AND DATE): ANDY DURAN PRESENTED THE REQUEST TO UNLINK THE EXISTING EXCESS INDICATOR/EXCESS YEAR FIELDS IN FIMS. THIS WILL ALLOW SITES TO CAPTURE PLANNED EXCESS ACTIVITIES PRIOR TO FORMAL DECLARATION OF EXCESS.

REQUEST WAS DISCUSSED ON THE SEPTEMBER FAC CALL AND APPROVED ON 9/15/04.

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THE FDDC AGREED THAT ALL VALUES SHOULD BE REMOVED FOR THE EXCESS IND EXCEPT FOR THE SHUTDOWN SITES. COORDINATE WITH JOHN YATES, SC, FOR DETAIL GUIDANCE ON THE 10YR SITE PLAN EXCESS IND/YR.

FAC RECOMMENDATION: 09/15/2004
ORIGINAL FDDC APPROVAL: 12/06/2004
(IMPLEMENTATION ON HOLD PENDING FRPC REQUIREMENTS)

FDDC APPROVAL: 06/22/06

IMPLEMENTED INTO FIMS RELEASE 1.11: SEPTEMBER 7, 2006

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